

CITY OF MOUNTLAKE TERRACE

**Review and prioritize Capital Infrastructure Needs and Implement Projects
Capital Project Prioritization Criteria**

This section discusses the prioritization criteria of the potential capital improvements identified in the attached spreadsheets. Each capital project was ranked according to the following criteria. For each criterion, projects were ranked on a 0 to 5 scale. The attachments summarize the rankings for each project, including the scores for each of the three priorities and accompanying criteria and the sum of the rankings.

PRIORITY 1 (imperative, must do) Projects that cannot reasonably be postponed without causing harmful or otherwise undesirable consequences.

1. Maintains current service levels affecting public health, safety or welfare

A project that is needed to continue service at current levels for existing citizens, customers, and clients. Similarly, a project that ensures the quality and reliability of current service level (i.e., facility improvements in support of recreational, cultural and aesthetic programs and values, ballfield improvements, facilities, public safety, etc.).

2. Satisfies or meets a legal requirement, liability, or mandate (law, regulation, or court order)

A project that is required by federal or state statute, court order, or regulation, or a project that moves the City into further compliance with such mandates (i.e., NPDES, Growth Management Act, Shoreline Management Act, etc.).

3. Alleviates an emergency service disruption or prevents irreparable damage to a valuable public facility

A project that eliminates or reduces obvious hazards or threats to public health and safety (i.e., bridge repair, communications, road failure, etc.).

4. Eliminates or reduces existing capital deficit

A project that eliminates or reduces existing capital deficit (i.e., community center, parkland acquisition and development, sidewalks, street lighting, street connections, etc.).

5. Advances the implementation of the community's vision, strategy, goal or policy approved by the City Council

A project that addresses the implementation of strategies and goals approved by the City Council that ultimately meets the needs of all Mountlake Terrace residents (i.e., intergovernmental relations, economic development, public safety, environmental quality, Recreation, Parks & Open Space Plan, Comprehensive Plan, Town Center Plan, Transportation Master Plan, etc.).

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PRIORITY 2 (essential, should do) Projects that meet clearly demonstrated needs or objectives.

6. Rehabilitates or replaces an obsolete public facility

A project that, through scheduled replacement replaces or repairs existing infrastructure to maintain existing levels of service (i.e., ballfields, asphalt overlay program, etc.)

7. Stimulates or supports economic growth and private capital investment

A project that directly or indirectly supports or benefits economic development, job growth, and/or increased local municipal revenues (i.e., park facilities, recreation programs and other recreational amenities, transportation improvements, etc.).

8. Reduces future maintenance and operating costs

A project that lowers operating expenditures or that increases productivity - the rehabilitation of infrastructure to improve its use or lower its annual maintenance costs (i.e., ballfields, facility improvements, asphalt overlay program, etc.).

9. Leverages available local, state or federal funds

A project that can be financed with non-general government revenue sources (e.g, federal appropriations, state appropriations, water fees, sewer fees, surface water management fees, impact fees, grants and loans).

PRIORITY 3 (important, could do) Projects that benefit the community, but could be delayed without impairing services.

10. Provides new or expanded level of service

A project that improves service quality or provides for higher standards of service for existing citizens, customers, and clients. Accommodates public facility demands and needs of new development or redevelopment on the basis of projected growth patterns through expansion and addition of services (i.e., civic campus, recreation pavilion, park improvements, road improvements, etc.).

11. Promotes intergovernmental cooperation and other partnership opportunities

A project that encourages partnership and collaboration between various public (local municipalities such as neighboring cities, Snohomish County, Community Transit, Fire District, Library District, etc.), community (schools, neighborhood associations, social and human service organizations, service clubs, recreation organizations, etc.), private (Chamber of Commerce, business interest groups, property owners, builders, etc.) and individuals to implement.

12. Enhances or improves cultural, recreational, natural resources and aesthetic values

A project that contributes to the implementation of the community's vision, which states in part that Mountlake Terrace is an attractive, walkable city with a revitalized town center, pleasant neighborhoods, healthy environment, and ample opportunities for housing, education, business, recreation, and community involvement.

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SCALE FOR RATING THE NEED FOR, OR URGENCY OF, CAPITAL PROJECTS

- **HIGH (4.0 – 5.0)** Projects that will yield very large benefits or meet pressing needs. Those projects that must be funded. Projects that cannot reasonably be postponed without causing harmful or otherwise undesirable consequences
- **MEDIUM (3.0 – 4.0)** Projects that will yield large benefits and should be funded given current estimates of available funding. If funding is reduced, projects in this category may be postponed or eliminated. Projects that meet clearly demonstrated needs or objectives.
- **LOW (1.5 – 3.0)** Projects that will yield in sufficient benefits to justify funding them with available resources. If resources increase, these projects will be considered for funding. Projects that benefit the community, but could be delayed without impairing services.
- **Below 1.5** Projects that will yield negligible benefits. These projects should not be seriously considered now or in the future.